

AGENDA

Regular Board Meeting

May 27, 2021

5:30 P.M.

VIA ZOOM VIDEO CONFERENCE

ROLL CALL

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – Approve for April 29, 2021

EXECUTIVE DIRECTOR’S REPORT – April 2021

COMMITTEE REPORTS –

Finance Committee

JoAnn Baratta

* Financials for April 1-30, 2021

* Capital & Operating Purchase Reports subject to audit for April 1-31, 2021

* Capital & Operating Purchase Reports subject to audit for May 1-26, 2021

Operations Committee

Dave Edinger

Human Resource Committee

Wayne Mazur

Compliance Committee

John Hoback

Marketing Committee

Robert Huffman

OLD BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

The next meeting of the Board of Directors will be **in person on **June 24, 2021****

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
P.O. BOX 339
SCOTRUN, PA 18355**

Thursday, April 29, 2021 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held via Zoom Video Conference after due and proper notice. There were 6 Board Members present. The meeting was called to order at 5:31 P.M.

BOARD MEMBERS PRESENT	STAFF PRESENT
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
Wayne Mazur, 1 st Vice Chairman	Richard Schlameuss, Asst. Executive Director
Johh Hoback, 2 nd Vice Chairman	Joan Davidge, Chief Financial Officer
David Edinger, Secretary	Walter Quadarella, Rural Ops & Maint. Manager
Robert Huffman	Robert Gress, HR/Safety Manager
Maria Candelaria	Guy LaBar, Shared Ride Manager
	Iris Rivera, Recording Secretary
	Marc Wolfe, Solicitor

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES:

The minutes from the March 25, 2021 meeting were reviewed and approved.

EXECUTIVE DIRECTOR’S REPORT:

Peggy presented the Executive Director’s report for March for Fixed Route (FR) & Shared Ride (SR). Ridership is slowly coming back in both FR & SR. We are under budget in Fixed Route and the road calls were low. In Shared Ride expenses were high because we’ve been keeping full-time employees and benefits, but trip demand is still low. Flex ridership is also coming back slowly and Burnley is due to open soon. We also transported a few groups of seniors to get their COVID vaccines.

FINANCIAL REPORT:

Joan reported that we haven’t been using the ACT44, we’re still using the CARES Act funds. We continue to use the CARES money to ensure that all operations continue. Vehicle insurance is still high due to the CNG’s. Also, PPL will be higher for FY21/22 due to the CNG’s, but also due to the new compressor station and wash bay. In Fixed Route, wages are still under budget; admin wages are also under budget. In April there will be adjustments made to the 3rd quarter, so the numbers are going to go red because we don’t have the ridership in Shared Ride. Expenses are also under budget in Shared Ride. Also of note, the cost allocation plan has been completed and the RFP for Auditor is under discussion. The budgets for FY21/22 for FR & SR were presented to the Board for approval.

The **Capital & Operating Purchase Reports** for Period 9, March 1-31, 2021 were reviewed and ratified, subject to audit.

The **Capital & Operating Purchase Reports** for Period 10, April 1-28, 2021 were reviewed and ratified, subject to audit.

The **Budget & Variance Reports** for March 1-31, 2020 for Fixed Route and Shared Ride were reviewed and ratified, subject to audit.

OPERATIONS:

The Operations Committee met to discuss the adjacent property, they are trying to resurrect the project. PennDOT would like to see a covered parking area be included in the project for the fleet. The wash bay project is almost done, and the next project in line will be chipping the parking lot. The 5 microtransit vehicles have been ordered, and they will be arriving some time in August. We are also getting quotes from 3 companies for the building security cameras and the alarm system.

HUMAN RESOURCES:

Bob reported that the newly hired Safety Assistant has already completed 37 driver observations. All employees who wanted to get the COVID vaccine have already received both doses. The 30 AED's have arrived and we will be getting training on them soon. Insurance renewals will be coming up in May, workers comp will remain the same as last year.

COMPLIANCE:

The Compliance Committee did not meet in March, but they are planning to meet in May to do the remaining certification: Certification#20 Cybersecurity Certification for Rail Rolling Stock and Operations. Meeting date is TBD.

MARKETING:

Rich reported that NPS is starting the last weekend in April. We will also start providing Sunday service to Kalahari starting on May 2nd, and will be extending hours in June. In the coming week we will be meeting with a company to set up our digital bus stop signs. The e-signs will be going up at transfer locations like Giant, Weis, Stroud Mall, NCC and both Walmart locations.

OLD BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION:

None

RESOLUTIONS:

None

QUESTIONS/COMMENTS:

None

ADJOURNMENT:

The meeting was adjourned at 6:39 p.m.

Signed by _____

Secretary/Assistant Secretary

MOTIONS FROM April 29, 2021

04-01-2021 - Motion to approve the minutes from the March 25, 2021 Board Meeting,
MOTION CARRIED- WM/JH

04-02-2021 - Motion to approve the Capital Purchases for March 1-31, 2021,
Subject to audit
MOTION CARRIED- WM/JH

04-03-2021 – Motion to approve the Operating Purchases for March 1-31, 2021,
Subject to audit
MOTION CARRIED – DE/WM

04-04-2021 - Motion to approve the Capital Purchases for April 1-28, 2021,
Subject to audit
MOTION CARRIED- JH/WM

04-05-2021 – Motion to approve the Operating Purchases for April 1-28, 2021,
Subject to audit
MOTION CARRIED – JH/MC

04-06-2021 – Motion to approve the FR Budget & Variance Report for March 1-31, 2021,
Subject to audit
MOTION CARRIED – WM/JH

04-07-2021 – Motion to approve the SR Budget & Variance Report for March 1-31, 2021,
Subject to audit
MOTION CARRIED – JH/RH

04-08-2021 – Motion to approve the Fixed Route Budget for FY21/22 as presented.
MOTION CARRIED – JH/WM

04-09-2021 – Motion to approve the Shared Ride Budget for FY21/22 as presented.
MOTION CARRIED – JH/WM

04-10-2021 – Motion to adjourn
MOTION CARRIED –RH/JH



EXECUTIVE DIRECTOR'S REPORT



FIXED ROUTE				APR 2021	SHARED RIDE				FLEX CONNECT	
OTP= 84%	(Monthly)	Monthly Goals ↑ ↓	FY20/21 YTD Average		FY20/21 YTD Average	Monthly Goals ↑ ↓	(Monthly)	OTP= 91%	MONTHLY TRIPS (36)	
1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 173,592/yr:					1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 60,196/yr:				1. RIDERSHIP FLEX Orange:	
Monthly Goal: 14,268	12,530	↓	-25.50%		-22.15%	↓	4,530	Monthly Goal: 4,948	Flex Orange Monthly Goal: 157	0
(=173,592÷365 x 30) YTD Avg					(=60,196÷365 x 30) YTD Average				Same every month (based on \$26.75/trip avg)	
2. EXPENSE/VRH \$101.81: PennDOT Performance Rpt					2. EXPENSE/VRH \$61.47: PennDOT Performance Rpt				2. RIDERSHIP FLEX Violet:	
Monthly Goal: \$101.81	\$141.45	↑	\$142.16		\$86.70	↑	\$86.36	Monthly Goal: \$61.47	Flex Violet Monthly Goal: 226	36
Same every month					Same every month (Use total Rev on BUDVAR)				Same every month (based on \$16/trip avg)	
3. REVENUE/VRH \$10.90: PennDOT Performance Rpt					3. Federal Cares 5307 Annual Budget ≤ \$666,000:				3. RIDERSHIP FLEX Yellow:	
Monthly Goal: \$10.90	\$6.83	↓	\$7.17		130.47%	↑	\$109,429	Monthly Goal: ≤ \$55,500	Flex Yellow Monthly Goal: 116	0
Same every month (Use Revenues only, no Subsidies)					(Fund use to budget)		Number needs to be as close to 0 as possible (with less reliance on additional FR subsidy)		Same every month (based on \$20/trip avg)	
4. \$3,471,000/yr. BUDGET:					4. BUDGET \$2,551,000/yr:					
Monthly Goal: \$285,288	92.42%	↓	87.31%		80.79%	↓	91.98%	Monthly Goal: \$209,671		
(=3,471,000÷365 x 30)					(=2,551,000÷365 x 30)					
5. ROAD CALLS: ≥ 12,000					5. ROAD CALLS: ≥ 17,000					
APR Total FR Miles: 32,381	16,191	↑	45.22%		189.80%	↑	54,228	APR Total SR Miles: 54,228		

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Ten Months Ending April 30, 2021**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	7,896.01	11,538.46	(3,642.45)	68,730.42	101,538.46	(32,808.04)
'4113-0-1	Billed Fixed Route	-	576.92	(576.92)	3,622.70	5,076.92	(1,454.22)
'4151-0-1	Office Sales - Tickets & Pass	4,582.65	5,769.23	(1,186.58)	41,960.82	50,769.20	(8,808.38)
'4170-0-1	Advertising Revenue FR	-	-	-	-	-	-
'4510-0-1	Grants Federal 5311	96,154.00	96,154.00	-	846,154.00	846,154.00	-
'4511-0-1	Grants Federal 5307	-	-	-	-	-	-
4512-0-1	Grants Federal 5307 CARES-FR	136,612.00	160,468.00	(23,856.00)	1,350,265.00	1,412,122.00	(61,857.00)
'4520-0-1	Grants State Act 44-FR	-	30,770.00	(30,770.00)	0.12	270,770.00	(270,769.88)
'4570-0-1	Grants Local F/R	18,162.00	18,162.00	-	159,828.00	159,828.00	-
4576-0-1	Grants Local - County Relief Block Grant-FR	-	-	-	40,437.70	23,760.00	16,677.70
'4590-0-1	Other Revenue F/R	218.22	10,288.00	(10,069.78)	12,753.45	90,538.00	(77,784.55)
'4591-0-1	Route Guarantee FR	-	-	-	-	-	-
'4996-0-1	Interest Income -FR	41.25	23.08	18.17	278.12	203.08	75.04
	Total Revenue	263,666.13	333,749.69	(70,083.56)	2,524,030.33	2,960,759.66	(436,729.33)
'5010-1-1	Wages: Mechn-FR	27,543.17	25,384.62	(2,158.55)	219,630.31	223,384.62	3,754.31
'5010-2-1	Wages: Driver-FR	60,245.87	64,038.00	3,792.13	497,807.15	572,538.00	74,730.85
'5050-1-1	Fica: Mechn-FR	2,262.80	2,307.69	44.89	19,440.56	20,307.66	867.10
'5050-2-1	Fica: Driver-FR	4,842.88	6,057.69	1,214.81	42,832.61	53,307.66	10,475.05
'5052-1-1	PAUC: Mechn-FR	32.66	173.08	140.42	1,229.99	1,523.08	293.09
'5052-2-1	PAUC: Driver-FR	83.77	490.38	406.61	3,176.12	4,315.38	1,139.26
'5096-1-1	Pension: Mechn-FR	1,614.11	1,523.08	(91.03)	13,565.32	13,403.08	(162.24)
'5096-2-1	Pension: Driver-FR	3,037.70	4,050.00	1,012.30	26,920.58	35,640.00	8,719.42
'5330-2-1	Complimentary Transportation-ADA	4,437.00	4,442.31	5.31	34,654.00	39,092.34	4,438.34
5331-2-1	Flex - Orange:Trans-FR	-	3,432.69	3,432.69	17,736.00	30,207.66	12,471.66
5332-2-1	Flex - Yellow:Trans-FR	-	185.77	185.77	-	1,634.80	1,634.80
5333-2-1	Flex - Violet:Trans-FR	624.00	173.08	(450.92)	5,420.00	1,523.08	(3,896.92)
'5610-1-1	Parts: Garge-FR	2,719.71	7,788.46	5,068.75	47,146.65	68,538.46	21,391.81
'5612-1-1	Filters: Garge-FR	759.87	1,009.62	249.75	7,574.44	8,884.62	1,310.18
'5630-2-1	Purchased Tires: Trans-FR	3,420.48	2,307.69	(1,112.79)	13,125.24	20,307.66	7,182.42
5650-2-1	Electric: CNG:Trans-FR	1,325.86	663.46	(662.40)	11,865.91	5,838.46	(6,027.45)
5651-2-1	Fuel: CNG Expense:Trans-FR	2,502.66	9,403.27	6,900.61	15,262.07	82,748.80	67,486.73
'5652-2-1	Fuel Expense: Trans-FR	11,505.83	11,538.46	32.63	89,767.41	101,538.46	11,771.05
'5653-2-1	Taxes:Trans-FR	59.25	69.23	9.98	549.94	609.20	59.26
'5654-2-1	Motor Oil: Trans-FR	1,433.80	1,153.85	(279.95)	6,566.79	10,153.88	3,587.09
'5656-2-1	Antifreeze: Trans-FR	-	346.15	346.15	1,210.00	3,046.12	1,836.12
'5659-1-1	Other Fluids FR :Garage	289.60	403.85	114.25	4,130.00	3,553.88	(576.12)
'5910-6-1	Professional Fees FR	-	721.15	721.15	-	6,346.12	6,346.12
'6010-6-1	Wages: Admin-FR	46,905.00	53,076.92	6,171.92	376,802.95	467,076.92	90,273.97
'6030-1-1	Vacation Pay: Garge-FR	2,008.22	2,134.62	126.40	20,094.28	18,784.62	(1,309.66)

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Ten Months Ending April 30, 2021**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6030-2-1	Vacation Pay: Trans-FR	1,248.24	4,326.92	3,078.68	34,741.20	38,076.92	3,335.72
'6030-6-1	Vacation Pay: Admin-FR	1,091.18	3,375.00	2,283.82	34,301.98	29,700.00	(4,601.98)
'6032-1-1	Sick Pay: Garge-FR	118.99	259.62	140.63	1,796.72	2,284.62	487.90
'6032-2-1	Sick Pay: Trans-FR	1,248.24	1,009.62	(238.62)	5,527.92	8,884.62	3,356.70
'6032-6-1	Sick Pay: Admin-FR	153.06	519.23	366.17	3,680.85	4,569.20	888.35
'6034-1-1	Holiday Pay: Garge-FR	-	980.77	980.77	8,994.42	8,630.80	(363.62)
'6034-2-1	Holiday Pay: Trans-FR	-	1,961.54	1,961.54	19,258.56	17,261.54	(1,997.02)
'6034-6-1	Holiday Pay: Admin-FR	-	2,019.23	2,019.23	14,447.21	17,769.20	3,321.99
'6039-1-1	Other Paid Absences: Garge-FR	106.99	288.46	181.47	2,408.87	2,538.46	129.59
'6039-2-1	Other Paid Absences: Trans-FR	1,069.92	490.38	(579.54)	5,527.92	4,315.38	(1,212.54)
'6039-6-1	Other Paid Absences: Admin-FR	1,464.10	692.31	(771.79)	5,796.80	6,092.34	295.54
'6050-6-1	Fica on Wages: Admin-FR	3,696.42	4,615.38	918.96	32,946.12	40,615.38	7,669.26
'6052-6-1	PAUC on Wages: Admin-FR	133.51	289.04	155.53	2,064.29	2,543.54	479.25
'6054-6-1	FICA on 3rd Party Sick Pay	-	57.69	57.69	172.14	507.66	335.52
'6090-1-1	Hospitalization: Garge-FR	3,430.30	4,326.92	896.62	35,522.77	38,076.92	2,554.15
'6090-2-1	Hospitalization: Trans-FR	14,350.97	18,750.00	4,399.03	145,880.90	165,000.00	19,119.10
'6090-6-1	Hospitalization: Admin-FR	8,317.53	10,673.08	2,355.55	78,265.95	93,923.08	15,657.13
'6092-1-1	Life Insurance: Garge-FR	181.72	213.46	31.74	1,826.80	1,878.46	51.66
'6092-2-1	Life Insurance: Trans-FR	480.89	605.77	124.88	4,710.77	5,330.80	620.03
'6092-6-1	Life Insurance: Admin-FR	258.91	317.31	58.40	2,498.22	2,792.34	294.12
'6093-6-1	Employee Assistance Program FR	-	34.62	34.62	1,828.00	304.62	(1,523.38)
'6094-1-1	Uniforms: Garge-FR	139.06	230.77	91.71	2,060.98	2,030.80	(30.18)
'6094-2-1	Uniforms: Trans-FR	462.40	692.31	229.91	5,584.22	6,092.34	508.12
'6096-6-1	Pension: Admin-FR	2,854.94	2,890.38	35.44	24,289.80	25,435.38	1,145.58
'6098-1-1	Bonus/Gifts: Garge-FR	-	663.46	663.46	5,101.56	5,838.46	736.90
'6098-2-1	Bonus/Gifts: Trans-FR	-	432.69	432.69	3,493.47	3,807.66	314.19
'6098-6-1	Bonus/Gifts: Admin-FR	(117.53)	1,730.77	1,848.30	7,768.86	15,230.80	7,461.94
'6152-3-1	Building Contract Service-FR	842.64	2,884.62	2,041.98	19,605.68	25,384.62	5,778.94
'6153-3-1	Building Supplies & Materials-FR	-	-	-	919.02	-	(919.02)
'6154-3-1	Building:Repairs & Maintenance-FR	1,434.10	2,019.23	585.13	17,106.80	17,769.20	662.40
'6159-3-1	Building - Other FR	-	-	-	-	-	-
'6215-6-1	Staff Travel: Admin-FR	-	288.46	288.46	-	2,538.46	2,538.46
'6251-6-1	Board Seminars: Admin-FR	-	-	-	-	-	-
'6253-6-1	Staff Seminars: Admin-FR	-	144.23	144.23	2,494.07	1,269.20	(1,224.87)
'6310-6-1	Telephone: Admin-FR	641.83	951.92	310.09	6,835.80	8,376.92	1,541.12
'6330-6-1	Electric: Admin-FR	824.97	1,442.31	617.34	9,456.70	12,692.34	3,235.64
'6350-6-1	Non-Elec. Heat: Admin-FR	381.69	1,153.85	772.16	6,770.09	10,153.88	3,383.79
'6360-6-1	Cable TV: Admin-FR	87.68	92.31	4.63	807.92	812.34	4.42
'6370-6-1	Water Expense: Admin-FR	324.45	576.92	252.47	2,497.21	5,076.92	2,579.71

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Ten Months Ending April 30, 2021

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6390-6-1	Garbage Removal: Admin-FR	162.86	778.85	615.99	2,931.08	6,853.88	3,922.80
'6530-4-1	Advertising: Promo-FR	-	-	-	-	-	-
'6531-4-1	Legal Notice Adv: Promo-FR	115.40	86.54	(28.86)	804.69	761.54	(43.15)
'6550-4-1	Marketing: Promo-FR	1,788.26	1,153.85	(634.41)	6,431.70	10,153.88	3,722.18
'6551-4-1	Schedules Expense: Promo-FR	265.00	1,153.85	888.85	2,215.00	10,153.88	7,938.88
'6552-4-1	Tickets & Passes: Promo-FR	-	115.38	115.38	320.00	1,015.38	695.38
'6710-5-1	Vehicle Insurance: In&Sf-FR	23,949.89	27,115.38	3,165.49	251,097.20	238,615.38	(12,481.82)
'6720-5-1	In House Claims-FR	-	317.31	317.31	11,538.26	2,792.34	(8,745.92)
'6736-5-1	Workmans Comp Ins: In&Sf-FR	3,794.79	4,442.31	647.52	37,947.90	39,092.34	1,144.44
'6751-5-1	Safety Equipment: In&Sf-FR	-	1,442.31	1,442.31	49,816.19	36,452.34	(13,363.85)
'6752-5-1	Safety and Training - FR	-	1,730.77	1,730.77	3,567.00	15,230.80	11,663.80
'6800-1-1	Consumable Supplies: Garge-FR	926.65	980.77	54.12	7,504.29	8,630.80	1,126.51
'6800-2-1	Consumable Supplies: Trans-FR	-	-	-	194.03	-	(194.03)
'6800-6-1	Consumable Supplies: Admin-FR	563.71	519.23	(44.48)	7,716.16	4,569.20	(3,146.96)
'6850-6-1	Postage: Admin-FR	128.31	173.08	44.77	1,061.67	1,523.08	461.41
'6910-6-1	Professional Fees: Admin-FR	2,919.50	6,923.08	4,003.58	35,537.51	60,923.08	25,385.57
'6911-6-1	Legal Expense: Admin-FR	665.00	923.08	258.08	7,326.76	8,123.08	796.32
'6912-6-1	Labor Attorney: Admin-FR	-	490.38	490.38	-	4,315.38	4,315.38
'6913-6-1	Drug Screens - FR	484.46	288.46	(196.00)	1,941.23	2,538.46	597.23
'6915-6-1	Maintenance/Service Agreements:Admin-FR	1,816.22	3,844.00	2,027.78	15,155.32	24,832.00	9,676.68
'6916-6-1	Auditor: Admin-FR	-	1,563.46	1,563.46	16,260.01	13,758.46	(2,501.55)
'6930-1-1	Small Tools & Equip.: Garge-FR	230.92	230.77	(0.15)	2,461.15	2,030.80	(430.35)
'6930-6-1	Small Tools & Equipment: Admin-FR	1,479.24	2,019.23	539.99	8,082.88	17,769.20	9,686.32
'6951-1-1	Towing Expense: Garge-FR	-	144.23	144.23	-	1,269.20	1,269.20
'6952-2-1	License Renewals & Physicals: Trans-FR	518.50	490.38	(28.12)	3,206.49	4,315.38	1,108.89
'6954-2-1	Communication: Trans-FR	561.93	692.31	130.38	7,815.65	6,092.34	(1,723.31)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	-	504.23	504.23	3,356.31	4,437.20	1,080.89
'6999-6-1	Other Expense Admin - FR	291.25	576.92	285.67	499.14	5,076.92	4,577.78
'7996-6-1	Bank Charges-FR	123.09	173.08	49.99	2,138.06	1,523.08	(614.98)
'8000-1-1	Capital Expense Paid With Operating Fund:Ga	-	-	-	3,604.72	-	(3,604.72)
	Total Expenses	263,666.42	333,748.94	70,082.52	2,524,029.31	2,960,759.18	436,729.87
	Net Income from Operations	(0.29)	0.75	(1.04)	1.02	0.48	0.54

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Ten Months Ending April 30, 2021

		Period to Date - April			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	5,383.00	10,096.15	(4,713.15)	46,783.35	88,846.12	(42,062.77)
4113-0-2	Billed Shared Ride	5,118.80	7,990.38	(2,871.58)	40,150.85	70,315.38	(30,164.53)
4170-0-2	Advertising Revenue SR	-	-	-	-	-	-
4512-0-2	Grants Federal 5307 CARES-SR	109,429.00	64,038.00	45,391.00	735,245.00	563,538.00	171,707.00
4520-0-2	Grants State Act 44-SR	-	-	-	-	-	-
4550-0-2	Grants Lottery - SR	43,503.85	72,692.31	(29,188.46)	381,536.95	639,692.34	(258,155.39)
4553-0-2	Grants PWD-SR	24,035.00	27,403.85	(3,368.85)	182,067.65	241,153.88	(59,086.23)
4560-0-2	Medical Assistance Grant	5,368.78	63,048.85	(57,680.07)	330,645.38	554,829.88	(224,184.50)
4996-0-2	Interest Income -SR	8.70	18.46	(9.76)	93.88	162.46	(68.58)
	Total Revenue	192,847.13	245,288.00	(52,440.87)	1,716,525.06	2,158,538.06	(442,013.00)
5010-1-2	Wages: Mechn-SR	18,362.12	16,730.77	(1,631.35)	146,420.21	147,230.80	810.59
5010-2-2	Wages: Driver-SR	54,479.28	67,788.46	13,309.18	404,852.81	596,538.46	191,685.65
5050-1-2	Fica: Mechn-SR	1,508.54	1,442.31	(66.23)	12,960.37	12,692.34	(268.03)
5050-2-2	Fica: Driver-SR	4,694.53	5,769.23	1,074.70	37,022.93	50,769.20	13,746.27
5052-1-2	PAUC: Mechn-SR	21.78	101.54	79.76	820.00	893.54	73.54
5052-2-2	PAUC: Driver-SR	768.35	677.31	(91.04)	3,880.44	5,960.34	2,079.90
5096-1-2	Pension: Mechn-SR	1,076.07	1,015.38	(60.69)	9,043.55	8,935.38	(108.17)
5096-2-2	Pension: Driver-SR	1,935.87	4,038.46	2,102.59	15,254.00	35,538.46	20,284.46
5320-2-2	MA Outside Transportation	-	-	-	-	-	-
5340-2-2	MA Mileage Reimburse-In County	813.00	3,750.00	2,937.00	19,874.29	33,000.00	13,125.71
5342-2-2	MA Mileage Reimburse-Out Cnty	411.00	1,153.85	742.85	15,824.82	10,153.88	(5,670.94)
5610-1-2	Parts: Garge-SR	(748.38)	3,173.08	3,921.46	14,253.01	27,923.08	13,670.07
5612-1-2	Filters: Garge-SR	97.29	173.08	75.79	1,399.86	1,523.08	123.22
5630-2-2	Purchased Tires: Trans-SR	1,158.31	2,596.15	1,437.84	8,744.28	22,846.12	14,101.84
5652-2-2	Fuel Expense: Trans-SR	10,214.55	14,423.08	4,208.53	76,118.21	126,923.08	50,804.87
5653-2-2	Taxes:Trans-SR	75.41	86.54	11.13	699.92	761.54	61.62
5654-2-2	Motor Oil: Trans-SR	-	490.38	490.38	1,818.98	4,315.38	2,496.40
5656-2-2	Antifreeze: Trans-SR	-	78.46	78.46	302.50	690.46	387.96
6010-6-2	Wages: Admin-SR	46,905.01	53,076.92	6,171.91	376,802.98	467,076.92	90,273.94
6030-1-2	Vacation Pay: Garge-SR	1,338.82	1,153.85	(184.97)	13,396.20	10,153.88	(3,242.32)
6030-2-2	Vacation Pay: Trans-SR	408.48	1,355.77	947.29	15,077.76	11,930.80	(3,146.96)
6030-6-2	Vacation Pay: Admin-SR	1,091.19	3,375.00	2,283.81	34,302.04	29,700.00	(4,602.04)
6032-1-2	Sick Pay: Garge-SR	79.33	165.00	85.67	1,197.84	1,452.00	254.16
6032-2-2	Sick Pay: Trans-SR	1,089.28	461.54	(627.74)	7,472.80	4,061.54	(3,411.26)
6032-6-2	Sick Pay: Admin-SR	153.06	519.23	366.17	3,680.85	4,569.20	888.35
6034-1-2	Holiday Pay: Garge-SR	-	507.69	507.69	5,996.30	4,467.66	(1,528.64)
6034-2-2	Holiday Pay: Trans-SR	-	663.46	663.46	8,033.44	5,838.46	(2,194.98)
6034-6-2	Holiday Pay: Admin-SR	-	2,019.23	2,019.23	14,447.24	17,769.20	3,321.96

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Ten Months Ending April 30, 2021**

		Period to Date - April			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
6039-1-2	Other Paid Absences: Garge-SR	71.33	144.23	72.90	1,605.93	1,269.20	(336.73)
6039-2-2	Other Paid Absences: Trans-SR	408.48	201.92	(206.56)	2,995.52	1,776.92	(1,218.60)
6039-6-2	Other Paid Absences: Admin-SR	1,464.11	692.31	(771.80)	5,796.84	6,092.34	295.50
6050-6-2	Fica on Wages: Admin-SR	3,696.43	4,615.38	918.95	32,946.15	40,615.38	7,669.23
6052-6-2	PAUC on Wages: Admin-SR	133.51	288.46	154.95	2,064.34	2,538.46	474.12
6054-6-2	FICA on 3rd Party Sick Pay	-	57.69	57.69	172.15	507.66	335.51
6090-1-2	Hospitalization: Garge-SR	2,286.88	2,884.62	597.74	23,681.93	25,384.62	1,702.69
6090-2-2	Hospitalization: Trans-SR	5,045.51	4,687.50	(358.01)	31,945.90	41,250.00	9,304.10
6090-6-2	Hospitalization: Admin-SR	8,317.53	10,673.08	2,355.55	78,265.96	93,923.08	15,657.12
6092-1-2	Life Insurance: Garge-SR	121.15	144.23	23.08	1,217.85	1,269.20	51.35
6092-2-2	Life Insurance: Trans-SR	120.22	144.23	24.01	1,177.66	1,269.20	91.54
6092-6-2	Life Insurance: Admin-SR	258.90	317.31	58.41	2,498.23	2,792.34	294.11
6093-6-2	Employee Assistance Program SR	-	86.54	86.54	1,992.00	761.54	(1,230.46)
6094-1-2	Uniforms: Garge-SR	247.30	144.23	(103.07)	2,967.27	1,269.20	(1,698.07)
6094-2-2	Uniforms: Trans-SR	430.43	807.69	377.26	6,210.02	7,107.66	897.64
6096-6-2	Pension: Admin-SR	2,854.95	2,890.38	35.43	24,289.83	25,435.38	1,145.55
6098-1-2	Bonus/Gifts: Garge-SR	-	432.69	432.69	3,526.00	3,807.66	281.66
6098-2-2	Bonus/Gifts: Trans-SR	1,542.58	403.85	(1,138.73)	5,040.74	3,553.88	(1,486.86)
6098-6-2	Bonus/Gifts: Admin-SR	(117.54)	1,730.77	1,848.31	10,605.24	15,230.80	4,625.56
6253-6-2	Staff Seminars: Admin-SR	-	57.69	57.69	291.90	507.66	215.76
6310-6-2	Telephone: Admin-SR	1,522.80	548.08	(974.72)	10,209.77	4,823.08	(5,386.69)
6330-6-2	Electric: Admin-SR	444.20	778.85	334.65	5,091.99	6,853.88	1,761.89
6350-6-2	Non-Elec. Heat: Admin-SR	224.16	692.31	468.15	3,976.08	6,092.34	2,116.26
6360-6-2	Cable TV: Admin-SR	51.48	57.69	6.21	474.44	507.66	33.22
6370-6-2	Water Expense: Admin-SR	190.54	346.15	155.61	1,466.50	3,046.12	1,579.62
6390-6-2	Garbage Removal: Admin-SR	95.64	461.54	365.90	1,644.43	4,061.54	2,417.11
6710-5-2	Vehicle Insurance: In&Sf-SR	10,191.44	11,538.46	1,347.02	106,885.10	101,538.46	(5,346.64)
6720-5-2	In House Claims-SR	(773.50)	75.00	848.50	1,402.32	660.00	(742.32)
6736-5-2	Workmans Comp Ins: In&Sf-SR	5,174.71	6,057.69	882.98	51,747.10	53,307.66	1,560.56
6800-1-2	Consumable Supplies: Garge-SR	308.87	317.31	8.44	2,476.36	2,792.34	315.98
6800-2-2	Consumable Supplies: Trans-SR	-	-	-	234.00	-	(234.00)
6800-6-2	Consumable Supplies: Admin-SR	153.08	173.08	20.00	2,212.51	1,523.08	(689.43)
6850-6-2	Postage: Admin-SR	204.88	317.31	112.43	1,598.42	2,792.34	1,193.92
6910-6-2	Professional Fees: Admin-SR	823.44	2,019.23	1,195.79	10,109.16	17,769.20	7,660.04
6912-6-2	Labor Attorney: Admin-SR	-	317.31	317.31	-	2,792.34	2,792.34
6913-6-2	Drug Screens - SR	100.06	144.23	44.17	1,578.29	1,269.20	(309.09)
6916-6-2	Auditor: Admin-SR	-	1,038.46	1,038.46	10,839.99	9,138.46	(1,701.53)
6930-1-2	Small Tools & Equip.: Garge-SR	-	40.38	40.38	73.01	355.38	282.37
6930-6-2	Small Tools & Equipment: Admin-SR	476.85	692.31	215.46	2,850.43	6,092.34	3,241.91

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Ten Months Ending April 30, 2021**

		Period to Date - April			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
6951-1-2	Towing Expense: Garge-SR	-	201.92	201.92	-	1,776.92	1,776.92
6952-2-2	License Renewals & Physicals: Trans-SR	210.00	317.31	107.31	2,937.50	2,792.34	(145.16)
6954-2-2	Communication: Trans-SR	633.74	778.85	145.11	7,588.12	6,853.88	(734.24)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	-	173.08	173.08	1,778.47	1,523.08	(255.39)
6999-6-2	Other Expense Admin-SR	-	-	-	-	-	-
7996-6-2	Bank Charges-SR	-	11.35	11.35	8.00	99.88	91.88
7998-7-2	Bad Debt - SR	-	-	-	351.70	-	(351.70)
	Total Expenses	192,847.05	245,288.47	52,441.42	1,716,522.78	2,158,538.50	442,015.72
	Net Income from Operations	0.08	(0.47)	0.55	2.28	(0.44)	2.72